

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
**HEALTH EDUCATION SERVICES**  
Ph: 754-321-2272 Fax: 754-321-2743  
**Diabetes Medication/Treatment Authorization**

Student's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Date: \_\_\_\_\_  
School Name: \_\_\_\_\_ Grade \_\_\_\_\_ Homeroom \_\_\_\_\_

**CONTACT INFORMATION**

Parent/Guardian #1: \_\_\_\_\_ Phone Numbers: Home \_\_\_\_\_  
Work \_\_\_\_\_ Cellular/Pager \_\_\_\_\_  
Parent/Guardian #2: \_\_\_\_\_ Phone Numbers: Home \_\_\_\_\_  
Work \_\_\_\_\_ Cellular/Pager \_\_\_\_\_  
Physician/Healthcare Provider: \_\_\_\_\_ Phone Number \_\_\_\_\_  
Other Emergency Contact: Phone Number: Home \_\_\_\_\_  
Relationship: \_\_\_\_\_ Work/Cellular/Pager \_\_\_\_\_

**EMERGENCY NOTIFICATION: Notify parent/guardian of the following conditions** *If unable to reach parent/guardian: Notify healthcare provider and emergency contact listed above*

- a. Loss of consciousness or seizure (convulsion) immediately after Glucagon given and 911 called.  
b. Blood sugars in excess of \_\_\_\_\_ mg/dl  
c. Positive urine ketones.  
d. Abdominal pain, nausea/vomiting, diarrhea, fever, altered breathing, slurred speech, or altered level of consciousness.

**BLOOD GLUCOSE MONITORING:** At school: ☐ Yes ☐ No *Student has been trained by Healthcare Professional* ☐ Yes ☐ No  
To ordinarily be performed by student: ☐ Yes ☐ No Type of Meter: \_\_\_\_\_

Time to be performed: ☐ Before breakfast ☐ Before PE/Activity Time  
☐ Mid-morning (before snack) ☐ After PE/Activity Time  
☐ Before lunch ☐ Mid-afternoon  
☐ Dismissal ☐ As needed for signs/symptoms of low/high blood glucose

Place to be performed: ☐ Clinic/Health Room ☐ Classroom ☐ Other \_\_\_\_\_

OPTIONAL: Target Range for blood glucose: \_\_\_\_\_ mg/dl to \_\_\_\_\_ mg/dl

**INSULIN INJECTIONS DURING SCHOOL:** ☐ Yes ☐ No *Student has been trained by Healthcare Professional* ☐ Yes ☐ No

If yes, can student determine correct dose? ☐ Yes ☐ No Draw up correct dose? ☐ Yes ☐ No Give own injection? ☐ Yes ☐ No

**Insulin Delivery:** ☐ Syringe/Vial ☐ Pen ☐ Pump (If pump worn, use "Insulin Pump Medication/Treatment Plan")

**Standard daily insulin at school:** ☐ Yes ☐ No

Type: \_\_\_\_\_ Dose: \_\_\_\_\_ Time to be given: \_\_\_\_\_

**Calculate insulin dose for carbohydrate intake:** ☐ Yes ☐ No

If yes use Regular Humalog Novolog  
\_\_\_\_\_ #unit(s) per \_\_\_\_\_ grams Carbohydrate  
☐ Add carbohydrate dose to correction dose

**Correction dose of Insulin for High Blood Sugar:** ☐ Yes

No

If yes, ☐ Regular ☐ Humalog ☐ Novolog ☐ Other

Time to be given: \_\_\_\_\_

Determine dose per sliding scale below:

Use formula

Blood sugar: \_\_\_\_\_ Insulin Dose: \_\_\_\_\_ Blood Glucose -

Blood sugar: \_\_\_\_\_ Insulin Dose: \_\_\_\_\_ +

Blood sugar: \_\_\_\_\_ Insulin Dose: \_\_\_\_\_ =

**OTHER ROUTINE DIABETES MEDICATIONS AT SCHOOL:** ☐ Yes ☐ No

Name of Medication	Dose	Time	Route	Possible Side Effects
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

**EXERCISE, SPORTS, AND FIELD TRIPS:**

Blood glucose monitoring and snacks as indicated.  
Easy access to sugar-free liquids, fast-acting carbohydrates, snacks, and blood glucose monitoring equipment.  
Child should not exercise if blood glucose level is below \_\_\_\_\_ mg/dl **OR** if \_\_\_\_\_

**MANAGEMENT OF HIGH BLOOD GLUCOSE ( over \_\_\_\_\_ mg/dl)****✓ Usual signs/symptoms for this student:**

- ☐ Increased thirst, urination, appetite  
☐ Tired/drowsy  
☐ Blurred vision  
☐ Warm, dry, or flushed skin  
☐ Nausea/Vomiting  
☐ Other \_\_\_\_\_

**Indicate treatment choices:**

- ☐ Sugar-free fluids as tolerated  
☐ Check urine ketones if blood glucose over \_\_\_\_\_ mg/dl  
☐ Notify parent if urine ketones positive.  
☐ May not need snack: **call parent**  
☐ Frequent bathroom privileges  
☐ See **"Insulin Injections: Extra Insulin for High Blood Glucose"**  
☐ Other \_\_\_\_\_

**MANAGEMENT OF LOW BLOOD GLUCOSE (below \_\_\_\_\_ mg/dl)****✓ Usual signs/symptoms for this child**

- ☐ Change in personality/behavior  
☐ Pallor  
☐ Weak/shaky/tremulous  
☐ Tired/drowsy/fatigued  
☐ Dizzy/staggering walk  
☐ Headache  
☐ Rapid heartbeat  
☐ Nausea/loss of appetite  
☐ Clammy/sweating  
☐ Blurred vision  
☐ Inattention/confusion  
☐ Slurred speech  
☐ Loss of consciousness  
☐ Seizures  
☐ Other \_\_\_\_\_

**Indicate treatment choices:**

- If student is awake and able to swallow,***  
 give \_\_\_\_\_ grams fast-acting carbohydrate such as:  
☐ 4oz. Fruit juice or non-diet soda or  
☐ 3-4 glucose tablets or  
☐ Concentrated gel or tube frosting or  
☐ 8 oz. Milk or  
☐ Other \_\_\_\_\_

Retest Blood Glucose 10-15minutes after treatment

Repeat treatment until Blood Glucose over 80mg/dl

Follow treatment with snack of \_\_\_\_\_  
if more than 1 hour till next meal/snack or if going to activity (i.e. P.E. or recess)☐ Other \_\_\_\_\_

**If student is vomiting or unable to swallow, administer Glucose gel or Glucagon  
(See below for specific directions)**

**IMPORTANT!!**

***If student is unconscious or having a seizure, presume the student is experiencing a low blood glucose level and:***

**Call 911 immediately and notify parents / guardian.**

☐ Glucagon \_\_\_\_\_ mg IM (injection) should be given by trained personnel

☐ Glucose gel 1 tube can be administered inside cheek and massaged from outside while waiting for help to arrive, or during administration of Glucagon by any trained staff member at scene.

***Student should be turned on his/her side and maintained in this "recovery" position till fully awake.***

Comments \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Physician /Healthcare Provider Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Physician/Healthcare Provider Name \_\_\_\_\_ Phone Number \_\_\_\_\_

**LOCATION OF SUPPLIES/EQUIPMENT:** To be completed by school health personnel.

Blood glucose testing equipment: \_\_\_\_\_ Insulin administration supplies: \_\_\_\_\_

Glucagon emergency kit: \_\_\_\_\_ Glucose gel: \_\_\_\_\_ Ketone testing supplies: \_\_\_\_\_

Fast-acting carbohydrate: \_\_\_\_\_ Snack Foods: \_\_\_\_\_

I grant the principal or his/her designee or a licensed nurse (RN/LPN) permission to assist with or perform the administration of each prescribed medication, including insulin either by injection or pump, and treatments/procedures for my child during the school day. This includes when he/she is away from school property for official school events. I have reviewed, understand and agree with the medications/treatments prescribed by the physician/healthcare provider on this form. *It is my responsibility to notify the school if there is a change in the medication/treatment plan prior to its expiration date.*

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_